



E V E N T S
A T
ALTAR







Come Take Up Space...

Imagine ascending a staircase and with each step, shedding what wants to be released and easing into the freedom of showing up exactly as you are.

Our 4,000 square retreat in Logan Square was conceived and designed entirely with that result in mind. Sophisticated and sacred, yet with a home-away-from-home feel, the thoughtfully designed space allows each room to stand apart, and yet also to weave together into a cohesive whole.

ALTAR's communal space in the heart of Chicago was designed for the soul purpose of bringing individuals together to create more possibilities in their lives and world.

Whatever your needs are – from a wellness retreat to a strategy session or a milestone celebration – if you are looking for a unique gathering space that invites the whole self to be able to show up, alongside others equally invited to do the same, ALTAR is your space.

With high ceilings, exposed brick, hardwood floors, abundant natural light, and stunning interior design, ALTAR is the gathering space that conscious, connected individuals, groups and leaders have been searching for.

Perfect for receptions, parties, fundraisers, meetings, corporate retreats, concerts, speaking engagements or other events.

ALTAR Event Space

Grand Gathering Room

Our largest and most flexible space, the Grand Gathering room is a 1,000 sq. ft open studio with high ceilings, hardwood floors, exposed brick and beautiful natural light.

This unique space can be configured for a variety of purposes including cocktail or dinner parties, team meetings, lecture or film series, intimate ceremonies or concerts, weekend workshops, dance parties, or networking events to name a few.

The room includes a matte black modular conference table that seats 14-22, which can be reconfigured or removed upon request. This stunning space is the perfect backdrop to create a memorable and welcoming gathering or program of any kind.

Prices vary depending on time/day. Access to Kitchenette and Lounge available for an additional charge.



ALTAR Event Space



Womb Room

This 400 sq. ft cozy space is perfect for more intimate gatherings, where it is also really about letting people feel free to relax.

A unique, unconventional space to be able to hold an intimate circle, listen to a speaker or to participate in a group meditation, the Womb Room is equipped with ten Moon Pods®, ergonomically designed bean bags that let the sitter feel utterly supported.

If you are wanting a space that easily allows everyone in it to know they are encouraged to relax, while also participating in whatever is happening, the Womb Room holds the answer.

Because it is adjacent to the Grand Gathering room, it can work really well as a breakout room, conversation space or staging area for larger programs.

Prices vary depending on time/day.



ALTAR Event Space

LiFT Lounge + Kitchenette

While each room creates a home-away-from-home feel, ALTAR's LiFT Lounge is the most explicitly home-like of any of the rooms.

On its own this room is perfect for a book group discussion, sacred circle or informal meeting. When rented in conjunction with the Grand Gathering and Womb Room, it's the perfect overflow space for conversation or breakout groups for larger gatherings.

The LiFT Lounge genuinely feels like a tasteful living-room, well designed and with top-shelf furniture and furnishings.

Adjacent to this natural light-filled space, we include for your use access to a modern kitchenette, complete with refrigerator, microwave, coffee maker and electric tea kettle, making it ideal for catered events or cozy gatherings.

Prices vary depending on time/day.



ALTAR Event Space



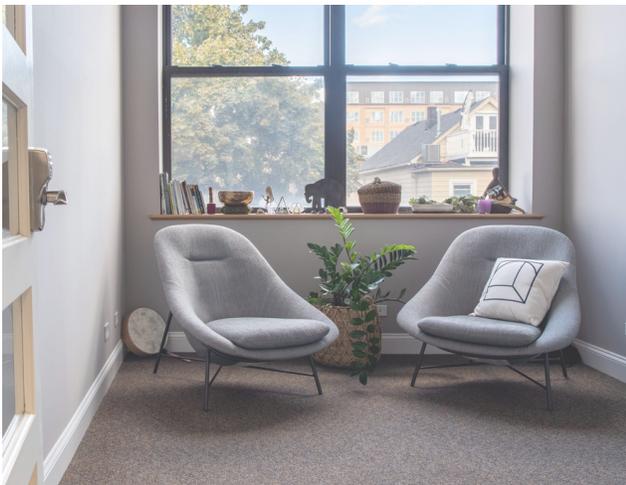
Inner Play Room

For larger celebrations or weekend retreats, the Inner Play Room is available when you take over the entire 4,000 sq. ft space.

Designed intentionally for collaborative co-working, this unique, artfully appointed “play room” has exposed brick, extra high ceilings, mid-century modern couch and chairs plus three egg shaped swings suspended from the ceiling.

It’s a relaxing conversation or chill space that has four adjacent private offices perfect for breakout groups, 1:1 sessions, bodywork or quiet reflection.

Prices vary depending on time/day.



Customized Programming for Your Event

ALTAR as an event space is unique for so many reasons, many of which you experience simply by being physically present here.

But what also makes us different is the tapestry of programming, healers, and guides that our founder, Kathy Bresler has gathered around her over the years.

Every event at ALTAR can be personalized to your group with options to add on custom programming to help you and your guests achieve the vision you have for your time in our space.

Kathy herself is a curious seeker, an ordained Inter-Spiritual Minister and a trained SoulCollage® facilitator, bringing this accessible yet profound process for creative self-discovery to the ALTAR community and to private groups

In her life before ALTAR, Kathy's career as an MBA-educated brand marketer and strategy consultant brought her on a journey to deepening her connection to herself, which ultimately led her to what ALTAR has become.



Kathy Bresler, Founder & Consciousness Concierge

Along the way she's gathered connections to some of the most talented practitioners and life-affirming modalities across the globe. She brings this community of resources and her superior strategic thinking skills as an invaluable tool to help curate and customize any event that crosses ALTAR's threshold.

Whether you're looking to spark creativity and create a deeper connection to your team members in a leadership retreat or to mark a life transition or milestone celebration in a way that feels nontraditional and just like YOU, Kathy and her community of teachers, healers, facilitators and guides, will help give your event depth, meaning, and make it unforgettable.

Curious about customized options? Kathy would love to brainstorm the possibilities with you.

Send us an email at:
events@altarcommunity.com

Space Rental Terms

Service Charge:

ALTAR charges a 20% service fee to cover the administrative and logistical costs of making the space available for private event holders and their guests. Because ALTAR is strictly an event space that doesn't also deal in food and beverage, which can create additional fees and charges, our service charge tends to be favorable by comparison.

Cleaning Fee:

Our standard fee is \$150 and applies to events with fewer than 50 people and no food or beverage. Events with more than 50 people and/or where food and beverage is served require a cleaning fee of \$250.

Event Deposit:

A 25% deposit is required to book your event. Deposit is not refundable if you cancel less than two weeks before your event, but you may apply the deposit to a future event.

Payments:

Payments are collected at the end of the event. The final bill is presented to you and the remaining balance will either be charged to the card on file or with another payment system of your choice.

Pricing:

Pricing will vary depending on time, day, and season. Please reach out to our event manager at events@altarcommunity.com for more information.

Cancellation Policy:

Deposits are non-refundable if you cancel less than two weeks before your event. If you need to cancel, we can apply your deposit to a future event.

Can we “hold” a date for an event?

Events unfortunately cannot be held unless a deposit is paid. If someone else books an event the same day as you are requesting whoever pays the deposit first will get the booking.

COVID-19 Restrictions

“All events are subject to cancellation depending on local regulations at the time of your event.

For COVID-19 related cancellations, if the City of Chicago places a restriction on your event size, all payments and deposits are 100% refundable. If there is not a restriction in place for your event size, our regular cancellation policy applies. If a regulation is in place for your group size and is lifted prior to your event, we will contact you and a deposit will be due within seven days of us notifying you.

Damage Waiver

ALTAR does not assume any liability for the damage to or loss of any articles left on the premises before, during or after your event. Examples of this include but are not limited to event décor, floral, and desserts.

Set Up/Clean Up Guidelines

We have curated the ALTAR space with great care and expense. If the space is left in other than “as-found” condition, ALTAR reserves the right to charge the event holder for damaged or missing items accordingly.



FAQ

Q: What kind of custom programming is available to make my event more special, impactful, and unique?

A: We love collaborating to curate memorable and meaningful events.

Some possibilities include:

- Customized SoulCollage® Session
- Custom Labyrinth Experience
- Guided Moon Pod Meditation
- Opening & Closing Circles
- Facilitated Icebreaker/Team-Building
- Rituals & celebrations for milestone occasions
- Tarot and other intuitive readings

Q: What happens once I book?

A: Upon booking you will receive an event receipt for your deposit. We'll be in contact with you 3-5 days prior to your event to confirm any details.

Q: How do I access ALTAR?

A: ALTAR occupies a completely private space on the second floor of a large loft building accessible by a single flight of stairs.

Q: What rooms can I book?

A: Depending on the nature of your event, any room can be rented!

Q: Can we bring in our own food?

A: Yes, for food and beverage services, you may use any properly licensed caterer.

Q: What's included in the rental?

A: The following items are included:

- A modular matte black conference table that seats 14-22
- Six 6 ft folding tables with white spandex table cloths
- 25 Chairs
- 10 Moon Pods®
- 12 ft Buffet table
- 1 all gender restroom
- 1 women's restroom with 2 stalls

*Additional equipment available for a fee. Additional tables and chairs can be rented through Hall's or House of Rental

Q: What are ALTAR hours?

A: Event timing is determined on a case by case basis.



FAQ

Q: Can we bring liquor?

A: Yes, however, alcohol must be served through a licensed catering company.

Q: What is A L T A R's capacity?

A: ALTAR is a flexible, multi-use 4,000 sq ft space. Capacity varies by room and usage.

Q: Can we bring entertainment?

A: Yes! The acoustics at ALTAR are awesome. You can bring in entertainment if you like. We have a bluetooth compatible speaker system with microphone available for an additional fee.

Q: Do you have AV capabilities?

A: Yes! We have a big screen tv on a rolling cart that can be used for PowerPoint presentations or Zoom meetings.

Q: Can we bring our own decor?

A: Yes! You can bring in extra decor items such as flowers, balloons, signs etc. We not allow glitter or confetti in the space and ask that you seek our explicit permission to affix anything to the walls.

Q: Where is parking located?

A: There is free and paid street parking in the area and ALTAR has 5 dedicated parking places for vendors and hosts (please inquire). We are often able to arrange for neighborhood guest parking stickers depending on the size and timing of your event.

ALTAR is very close to the Western stop on the Blue Line. Logan Square is a popular neighborhood and Uber or taxi's are recommended. Valet parking can be arranged through an outside vendor.



Private Event Extras

To help make the most of your event, we have the items below available for an additional fee.

- Bluetooth compatible amplifier and microphone
- Whiteboard
- Plates
- Silverware
- Stemless Wine Glasses
- Large Screen TV
- DTEN Zoom Device
- Serving trays
- Vases
- Baskets
- Ice buckets



No Matter the Event, ALTAR Makes Space for You

ALTAR is intentionally flexible and infinitely customizable to any event or occasion that would benefit from a unique space and welcoming environment where you feel transported out of the day to day and immediately more present, connected and at home.

We look forward to collaborating with you to make your event as meaningful and memorable as possible.

contact: events@altarcommunity.com